

## Instructions on making deposits at ATMs

Dear Sirs and Madams,

In order to correctly process ATM deposit transaction please **read carefully** the following instruction. Following the rules described below will guarantee fast and correct booking of your deposit.

1. Banknotes cannot be overly:
  - used, flanged
  - damaged,
  - rolled,
  - smeared, dirty or stained,
  - bundled together



2. ATM **doesn't accept coins.**



3. Banknotes should be put together with the **same side in one direction.**

Proper preparation of the deposit:



Incorrect preparation of the deposit:



4. One time deposit cannot exceed more than **50 banknotes**. There's no limit in number of deposits and their frequency.
5. After preparing the deposit the customer should put VISA Business debit card into the ATM and follow device's instructions. Making of the deposit doesn't require PIN input. In particular the customer should:
  - a) **Put the smoothly gathered banknotes** into an indicated place in the ATM (it will be opened in an appropriate time).
  - b) **ATM** will return banknotes, which weren't recognized (stained, smeared, destroyed, etc.)
  - c) When the counting process ends, a message on the screen will appear, **informing about total amount** of the deposit and quantity of banknotes.
6. The customer should than approve the transaction or resign, choosing the appropriate buttons next to the screen.
7. The process ends with printing of the transaction confirmation (of which you can resign from). The customer should also remember about taking his/ hers VISA Business debit card.